Previous references.

~~Genl Finance~~
~~1903-04~~
G. F. 3 of 02-03

1904

File No.

87 of 03-04

(Genl Finance)

Later references.

87 of 03-4
Serial 00 3 & 4. B August 04

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1 & 2

P-111

PART B. FOR July

SUBJECT.

Sanction to the entertainment of apprentices on temporary establishment in the Comptroller's office.

FILE No. 87 of 1903-04.

Sanction of the entertainment of Apprentices on temporary establishment in the Comptroller's office.

1	From the Comptroller, No. 5895, dated 19th April 1904. Requests that the strength of the permanent staff in his office be increased by six junior Accountants if Government are not disposed to sanction the employment of apprentices to meet the exigencies of work.
2	To the Comptroller, No. Fl. 252—R. F. 87-03, dated 14th July 1904. Sanctions the entertainment of apprentices on temporary establishment and the utilization of his office savings to the extent of Rs. 600 per annum therefor.

Fl. 2111, dated 13th February 1904.
G. F. 3 of 02

G. R. S.

such matters much easier
than hitherto.
The draft is (A) submitted for orders. Hon
5/1/14
9/1

Hon Dewan
15742
10.1.04

Notes

In sanctioning the proposal of the Comptroller for an additional grant of Rs. 30/- a month, for 6 months to Enable him to make suitable arrangement for Expediting the work/reporting upon the balances under remittances referred to in para 13 of G.O. No. 1160-92 of 7-2-03. it was observed as follows:-

\+ + +

Para 4. "The proposal about employing apprentices is too Vague to admit of practical consideration being given to it. The number of apprentices and the terms of their Employment may be stated in detail. The Savings are generally an uncertain quantity and out of this a large sum is proposed to be utilised for temporary Establishment. The probable amount ~~to~~ which will be left for apprentices may also be stated".

The Comptroller in reply states that he proposes Employing for the present four apprentices, increasing the number to Six, should there be any necessity for such increase and sufficient Savings to meet the Extra charge be forthcoming; that the average -

Amount [illegible] [illegible] [illegible]
[illegible] [illegible] [illegible] [illegible]
to be utilized for the purpose; [illegible] [illegible]
hand to meet the requirements; that after six
years experience the Institute finds the
building inadequate for the purpose; that, therefore,
we respectfully urge that this Convention
memorialize Congress for the construction,
out of the [illegible] appropriation, of a
permanent building for the Institute
such as will [illegible] for special lectures and re-
-search statements will be made by the various
specialists in connection with the summer Institute
schools, [illegible] will be held, and the
trial [illegible] [illegible] that the work
cannot be [illegible] in [illegible] and in con-
-venient [illegible] [illegible] the [illegible] from visual
the State Institutes by the [illegible] [illegible]
part of the [illegible]; that it is [illegible]
necessary that in the [illegible] of permanent
establishment [illegible] [illegible] for
the [illegible] [illegible] and the [illegible]
establishment [illegible] [illegible] [illegible],
that additional [illegible] [illegible] should
be [illegible] [illegible] [illegible] [illegible]
[illegible] [illegible] [illegible] [illegible] of
pensions &c., that the following recommend-

+ extract appended

+ In letter No. 3026 of 30-11-03 marked E

by + him involve only an extra cost of Rs. 300/- under Temporary Establishment; that the records of the period prior to 1895 is anything but satisfactory; that after considering all the above circumstances he applied for sanction to an increase of the grant for Temporary Establishment and to utilise the savings in employing apprentices as being the cheaper and that if Govt. are not disposed to sanction this proposal, he begs that the strength of the permanent staff may be increased by 6 junior Accountants, 3 on Rs. 25 & 3 on Rs. 20 Each, as without such an addition the work of the office will suffer considerably.

*3 × 25 = 75 × 12 = 900.
3 × 20 = 60 × 12 = 720
Total 1620

The Comptroller has also quoted the rules about the terms of Employment of apprentices, which, he says are similar to those in force in the Accountant General's office, Madras,

Sd/ BK 3/5/04.

The proposal amounts to —

1. An increase in the grant for Temporary Establishment from Rs. 300 to Rs 600 & allowing the Entire Savings (abt. Rs. 700) to be utilised, or

2 An increase in the grant for Temporary Establishment by Rs 600 & employing 6 more apprentices

4

Ad in Journal
Cost Rs: 16-20

Submitted to
the Secretary
for orders

11
3/5/04

The 1st proposal above refd to
may be sanctioned

Subd to the Secy 18/6/04

1847
2.6.04

Appointments may be
sanctioned by this
means the temporary
establishment thus
sanctioned may be utilized
when existing vacancies in
such establishment

22.VI.04

Secy Regn

Staff Asst Engr 1
Asst Engrs 2

Submitted to the Secretary.

Appointments, as proposed, by the Committee.

are different from the temporary estabt.

The Comptr. can under the existing sanctions entertain

(1) a temporary estabt costing Rs 300 a year.

(2) He can also use Rs 360 out of the savings of his permanent estabt.

(3) He has recently been given an additional grant of Rs 30 pm for 6 months, in connexion with some special work, to be met out of the same savings.

His request was to raise (1) to Rs 600 and (2) to 700, being the total estimated savings to be used for payment of apprentices.

Orders are solicited as to how far these existing sanctions (1) (2) + (3) are modified by the orders now passed.

29.6.04

Draft passed as it is in accordance with the Dewan Saheb's order

1-7-1904

B.pd.

Issued
27/7/04

articles 1674 & 1675 of the Civil Account Code Vol II

1674. The Comptroller General has authority to sanction extra temporary Establishments in the Civil Account offices, and, in the case of Currency offices, for Special work, to an extent not involving an expenditure of more than Rs. 25,000 in any financial year. This is intended to meet demands both for occasional special calls and for bringing up arrears. The Accountant-Genl. Bombay, has been authorised to entertain temporary Establishments up to a limit of Rs. 2,500 a year, in part of the sum of Rs. 25,000 above mentioned, without asking for the previous sanction of the Comptroller Genl. But he should report each case to him for Entry in his register, mentioning the work for which he has sanctioned the Establishment.

1675. Accountant-Genl. may appropriate the savings from the pay of their Establishment up to Rs. 2400 a year to pay apprentices in their offices otherwise unprovided. Payments can only be made against realised savings. Payments against anticipated savings are not admissible.

Extract from Note on Inr. Revenue Operations

\+ + + +

Para 5. "In the office of the Comptroller, Especially, the procedure has been very much improved, as the Establishment has been slightly increased, though it is still undermanned and underpaid, the result being that the majority of the staff are inferior to the clerk of Accountants in a British office account. The office is also required to perform duties which do not appertain to it, as for instance the check over the Excise Revenue, which cannot possibly be efficiently performed except by the Head of that Department, also the check of Stamps, and also by being required to audit Military pay and allowances.

The proposal resolves itself into —

1. Increase the present pay Rs. 300 per annum to Rs. 600 — and Entire savings allow the Executive, or

7C1820

(1)

8

MYSORE GOVERNMENT GENERAL & REVENUE SECRETARIAT 20 APR 1904

Office of the Comptroller,
Mysore Government,
Bangalore, Dated 19 April 1904.

From

Henry Eagles, Esq.,
Offg:Comptroller of Mysore,
Bangalore.

To

L. Anantasawmy Rao, Esq., B.A.,
Secretary to the Government of Mysore,
General and Revenue Departments.

Sir,

With reference to paras 3 & 4 of Government Pro: No.Fl:2111 of the 13th Instant stating that Government are not at present prepared to sanction my proposals in regard to the increase to the grant for Temporary Establishment and to utilising the Savings from Establishment in employing apprentices and requesting that as the proposal for the employment of apprentices is too vague to admit of a practical consideration being given to it, the No. of apprentices and the terms of their employment as also the probable amount which will be kept for apprentices may be ~~stnd~~ stated; I have the honor to state that I propose employing for the present four apprentices, increasing the No to six, should there be any necessity for such increase and sufficient savings to meet the extra charge be forthcoming.

The rules about the terms of employment of apprentices are similar to those in force in the Accountant General's Office, Madras, and are given below for the information of Government :-

" Exclusive of the No required to fill Acting Vacancies, the No of apprentices to be entertained will for the present be four. An apprentice when not acting, will draw an allowance of Rs. 15/- subject to Savings being available. Apprentices will be given to understand that their enjoyment of the allowances above indicated will depend upon the accrual of savings and whether they receive any allowance or not they must be as regular in attendance and as

as observant of the office rules as clerks on the regular establishment. Apprentices are not entitled to any leave but casual leave and extraordinary leave without allowances. None but those who have passed at least the Matric Examination of an Indian University will be admitted as Apprentices. They will be employed in such departments of the office in which the pressure of work is high. A report as to the character, ability and application to work of each apprentice will be submitted to the Comptroller at the end of six months by the Gazetted Officer in charge of the Department or, in the case of Departments under the Comptroller himself, by the Superintendent in charge. Should an apprentice at any time, appear to be unfit for the duties of the office, he will be summarily removed. "

2. The average amount of the Savings of this office is about Rs.700 annually of which Government have been pleased to sanction Rs.360, in April 1897, to be utilised for the purpose of entertaining temporary hands to meet the exegencies of work. After 6 years experience the limit of 360 sanctioned is found to be quite inadequate for the purpose.

3. As previously represented on more than one occasion, the work of the office has considerably increased consequent on the introduction, in its entirety, of the Government of India system of accounts and the present permanent Staff is not quite equal to the ordinary routine work much less with special works- such as calls from Government for special reports and returns, statements with notes for the Dasara Speech, giving opinion in questions relating to Finance, the preparation of the annual Budgets, the work involved in connection with the annual Establishment Schedules, opening new Audit Registers, and the final closing of the annual Accounts.

4. That the work of the office has considerably increased admits of no question as with the efficient Supervision now exercised by myself and my assistants in their respective Departments, it has been found that the work cannot be got through in proper time

7C 820

1904.

From.
H. Eagles Esqre
Offg Comptroller &
Mayne.

To.
L. Braithwaite Esqre
Offg Secy to Govt
Govt Mines Depts.

Subject matter.

Stating that Govt are not disposed to sanction an increase to the staff for temporary work and to utilise the services in employing Apprentices as being the cheaper - kept but the strength of the Permanent Staff may be increased by 6 Junior Accountants @ Rs 25 - 2 3a. Rs 20/ each.

Ref matter of

Gh
28/4/04

(2)

11

Mysore Govt. Gen. & Rev. Secretariat,
Revenue Branch.

File No. (if any) and its date—

~~Submitted for~~
~~Devan Sahib~~ Above Sanctioned
~~Dtd~~
~~7-2-1904~~

Office Draft.

Progs. of the Govt. of H. H. the Maharaja of Mysore.

Read:

G.O. No. H 2111 of 13th February 1904 requiring the Comptroller to inform H.H. the Maharaja of Mysore to state in detail the number of apprentices he proposes to employ, also the terms of their employment and the probable amount which would be left for their cost of the

~~Order~~: Savings of his office Establishment.

Letter No. 5586 of 19th April 1904 from the Comptroller on the subject.

Order No. ~~H~~E. 252
R.D. 87-'03
14-7-'04

It is evident from the rules relating to the terms of Employment of apprentices laid down in his office, an Extract of which has been submitted by the Comptroller, that the number of apprentices to be entertained exclusive of the number

required to fill the actual vacancies, ~~etc~~ for the present
year and that each Apprentice, when not
actually drawing allowance of Rs. 15=
11 per month
subject to leave being available. The
Comptroller states that the average a-
-mount of wages per bill is about
Rs. 700 = annually which Rs. 350 was
sanctioned ~~in April 1896~~
for the purpose
of entertaining temporary hands
when the exigencies of work, that the
limit of Rs. 350 is inadequate owing to
the conditions. An increase of work in
this office consequent on the introduction,
in its entirety, of the post & Audit system
of Accounts and that it is therefore ab-
-solutely necessary that either the strength
of the permanent establishment should
be increased or the grant for
temporary establishment raised and
the Accountant Establishment utilized
in the Employment of Apprentices.

Under the circumstances post. are
pleased to sanction the Entertainment
of Apprentices or temporary establish-
-ment and to the utilization of the Accountant
of this office to the extent of Rs. 600 = per annum
for that establishment.

To the Comptroller & the Post
& T. & the Accountant Gen.

Comptroller
Comptroller Hoog
11.7